



### REQUEST FOR EXPRESSION OF INTEREST

The Department of Tourism, through its Bids and Awards Committee (BAC) invites consultants to apply for eligibility and shortlisting, and if found shortlisted, to bid for the hereunder project:

Name of Project: **Procurement of a Reputable Training Provider for the Training of Potential Candidates for DOT Overseas Posts**

Brief Description: Training program that aims to enhance the competencies of potential candidates for the overseas positions and prepare them for further assessment as candidates and eventual membership in the Foreign Tourism Service Officers Corps (FTSOC) will be implemented.

Approved Budget for the Contract: Two Million Nine Hundred Forty Thousand Philippine Pesos (PhP2,940,000.00) inclusive of all applicable taxes.

Contract Duration: please refer to the Terms of Reference

The list of minimum requirements is indicated in the Eligibility Form. Eligibility of prospective bidders shall be checked using non-discretionary "pass/fail" criteria. Shortlisting of eligible consultants will be done based on the following criteria: experience of the consultant, qualification of personnel and current workload. Only five (5) eligible consultants shall make up the shortlist. The evaluation procedure to be adopted shall be Quality Based Evaluation (QBE).

All particulars relative to Eligibility Statement and Screening, Bid Security, Performance Security, Pre-Bidding Conference(s), Evaluation of Bids, Post-Qualification and Award of Contract shall be governed by the pertinent provisions of R.A. 9184 and its Implementing Rules and Regulations (IRR).

The schedule of activities is as follows:

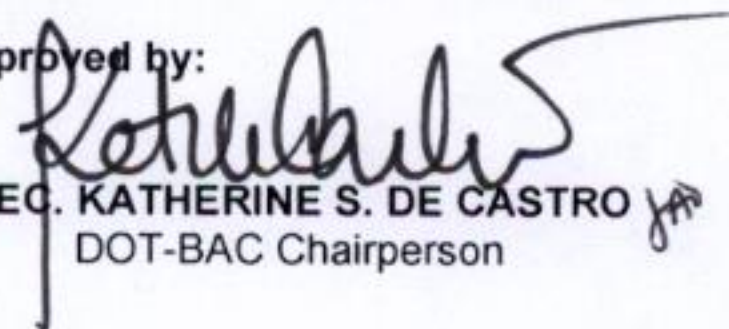
Activities	Schedule
1. Issuance and availability of Eligibility Documents/Checklist	July 21 to 28, 2017 (8:00 a.m. to 5:00 p.m.) 4 <sup>th</sup> Floor, DOT Bldg., No. 351 Sen. Gil Puyat Ave., Makati City
2. Submission of Eligibility Requirements	Deadline until July 31, 2017 up to 9:00 a.m. only 4 <sup>th</sup> Floor, DOT Bldg., No. 351 Sen. Gil Puyat Ave., Makati City
3. Opening of Eligibility Documents/Eligibility Check	July 31, 2017 (10:30 a.m.) 3 <sup>rd</sup> Floor Conference Room, DOT Bldg., No. 351 Sen. Gil Puyat Ave., Makati City
4. Results of Shortlisting	July 31, 2017
5. Issuance of Bid Documents to Shortlisted Eligible bidders	August 1 to 21, 2017 (8:00 a.m. to 5:00 p.m.) August 22, 2017 up to 9:00 a.m. only 4 <sup>th</sup> Floor, DOT Bldg., No. 351 Sen. Gil Puyat Ave., Makati City
6. Pre-Bid Conference with Shortlisted Eligible bidders	August 7, 2017 (10:00 a.m.) 3 <sup>rd</sup> Floor Conference Room, DOT Bldg., No. 351 Sen. Gil Puyat Ave., Makati City
7. Deadline for request for clarification	August 11, 2017
8. Supplemental/Bid Bulletin	August 14, 2017
9. Submission of Bids (Technical & Financial bids)	Deadline until August 22, 2017 up to 9:00 a.m. only 4 <sup>th</sup> Floor, DOT Bldg., No. 351 Sen. Gil Puyat Ave., Makati City
10. Opening of Bids (Technical bids)	August 22, 2017 (10:00 a.m.) 3 <sup>rd</sup> Floor Conference Room, DOT Bldg., No. 351 Sen. Gil Puyat Ave., Makati City

The Eligibility Documents/Checklist may be obtained at the DOT-BAC Secretariat c/o Florencio S. Capati Jr., 4<sup>th</sup> Floor, DOT Bldg., No. 351 Sen. Gil Puyat Ave., Makati City (Tel. Nos. 459-5200 to 30 loc. 418). Submission and results of eligibility shall be in the same office.

Bid documents will be available **only** to shortlisted eligible bidders upon payment of a non-refundable fee of Five Thousand Pesos (PhP5,000.00) to the DOT Cashier, Ground Floor, DOT Bldg., No. 351 Sen. Gil Puyat Ave., Makati City.

The DOT reserves the right to reject any or all bids, declare a Failure of Bidding at any time prior to the contract award, or not to award the contract, without thereby incurring any liability, and make no assurance that a contract shall be entered into as a result of the bidding. Likewise, the DOT may waive any minor defect therein and accept the offer most advantageous to the government. Further, the DOT assumes no responsibility whatsoever to compensate or indemnify bidders for any expenses incurred in the preparation of the bid.

Approved by:

  
USEC. KATHERINE S. DE CASTRO  
DOT-BAC Chairperson

Date of Postings:

(PhilGEPS website: July 21 to 28, 2017)  
(DOT Websites: July 21 to 28, 2017)  
(DOT Bulletin Board: July 21 to 28, 2017)