

TERMS OF REFERENCE
SLING BAG FOR THE MONTHS OF OCTOBER AND NOVEMBER 2017

I. PURPOSE/OBJECTIVES:

For distribution to official delegates of various ASEAN Meetings and Conferences for the months of October and November 2017.

II. DESCRIPTION AND SPECIFICATIONS:

Sling Bag

Specifications : Rectangular sling bag
Half front flap with debossed ASEAN 2017 logo
With bag zipper
Outside front pocket with zipper
With pocket inside the bag
Premium Twill material with cotton strap
Size: 11" x 8 ½" x 2" (H x L x W)
Color : Chocolate brown, dark brown strap
Quantity : 500 pcs.

III. BUDGET:

Total budget allocation is **Three Hundred Thousand Pesos (Php 300,000.00)**

IV. SCHEDULE OF DELIVERY:

Partial Delivery : September 28, 2017
Full Delivery : October 2, 2017

V. PAYMENT PROCEDURE: Government Procedure

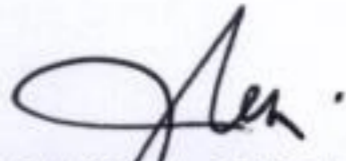
VI. EVALUATION PROCEDURE:

The winning bid shall be selected not solely based on the amount of bid but the Department of Tourism Bids and Awards Committee (DOT-BAC) shall also consider the quality of the materials used.

VII. CONTACT PERSON:

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Noted by:


DIR. MARIA RICA C. BUENO
Chairperson, DOT-ASEAN TWG on Souvenirs