



# PhilGEPS

Philippine Government Electronic Procurement System

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Philippine Government  
Procurement Opportunities

## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 4766422  
**Procuring Entity** DEPARTMENT OF TOURISM  
**Title** Memorabilia for the 117th Phil. Civil Service Anniversary  
**Area of Delivery** Metro Manila

<b>Solicitation Number:</b>	2017-08-0260	<b>Status</b>	Active
<b>Trade Agreement:</b>	Implementing Rules and Regulations	<b>Associated Components</b>	3
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Bid Supplements</b>	0
<b>Classification:</b>	Goods	<b>Document Request List</b>	0
<b>Category:</b>	Tokens and Awards	<b>Date Published</b>	01-Sep-2017
<b>Approved Budget for the Contract:</b>	PHP 104,000.00	<b>Last Updated / Time</b>	01-Sep-2017 00:00 AM
<b>Delivery Period:</b>	10 Day/s	<b>Closing Date / Time</b>	06-Sep-2017 10:00 AM
<b>Client Agency:</b>			
<b>Contact Person:</b>	Maria Alma O Almazan Administrative Officer III #351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-8900189 63-02-8900189 almaalmazan@yahoo.com.ph		

#### Description

MEMORABILIA FOR THE 117TH PHILIPPINE CIVIL SERVICE ANNIVERSARY  
 Department of Tourism  
 TERMS OF REFERENCE

#### I. Requirements

##### A. Service Plaque for 15-40 years service milestones

Quantity: 68 pieces

Budget: ₱ 68,000.00

##### Specifications:

- Shell Shaped Glass Plaque
- Base: 1" x 5"
- The logo: 5" x 5"
- Overall Height: 5.75"
- With colored text and logo
- Packaging - wrapped with plastic bubble and paper shred with Individual box

##### B. Plaque for Retirees

Quantity: 18 pieces

Budget: ₱ 36,000.00

## Specifications:

- Glass Plaque (big) 9" x 7" x 3/8"
- With colored text and logo
- Packaging - wrapped with plastic bubble and paper shred with Individual box

## II. Delivery Period

28 September 2017

## III. Terms of Payment

Government Procedure

## IV. Total Budget

₱ 104,000.00

## V. Contact Person

Ms. Sharon Gail S. Cornista

Admin. Off. IV

Tel. No. 459-5200 loc. 408

Deadline for the submission of quotation: September 6, 2017 10:00 am

Partial bids are allowed. All goods are grouped in lots. Bidders shall have the option of submitting a proposal on any or all lots and evaluation and contract award will be undertaken on a per lot basis. Lots shall not be divided further into sub-lots for the purpose of bidding, evaluation, and contract award.

Note: The winning bid shall be determined based on the proposal with the most advantageous financial package cost provided that the amount of the bid does not exceed the above total budget.

Kindly submit your quotation for the purchase of the above requirement, indicating our Solicitation Number & Company Name in a sealed envelope, addressed to Ms. Maria Alma Almazan at DOT Bldg., 4th Floor, 351 Sen. Gil Puyat Avenue, Makati City

## PLEASE SUBMIT THE FOLLOWING DOCUMENTS:

1. Current Mayor's/Business Permit
2. Philgeps Registration Number
3. Latest Income/Business Tax Return
4. Original or Certified True copy of Duly Notarized Omnibus Sworn Statement (see attached form)

**Created by** Maria Alma O Almazan

**Date Created** 31-Aug-2017

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