

TERMS OF REFERENCE

SPECIAL GIFTS AS GIVEAWAYS FOR THE MINISTERS' SPOUSES OF THE 50th ASEAN MINISTERIAL MEETING (AMM) AND POST MINISTERIAL CONFERENCES/18th ASEAN PLUS THREE FOREIGN MEETING (18th APTFMM)/7th EAST SUMMIT FOREIGN MINISTERS MEETING (7th EAS FMM)/24th ASEAN REGIONAL FORUM (ARF) ON AUGUST 02 - 08, 2017
HOST AGENCY : DEPARTMENT OF FOREIGN AFFAIRS
VENUE : MANILA

I. LADIES' PANWELO

Material: Piña-Cocoon

Size: Large

Color: Beige

Accent: Embroidery

Quantity: Twenty-eight (28) pieces

Estimated Unit Cost: PhP 10,000.00

Approved Budget for the Contract: PhP280,000.00

II. LEGAL / TECHNICAL REQUIREMENTS:

- a) Registration Certificate from SEC or DTI or CDA;
- b) Current Mayor's Permit;
- c) Tax Clearance certificate per E.O. 398, series of 2005, as finally reviewed and approved by the BIR; and
- d) Certificate of PhilGEPS registration.

III. BUDGET:

Total budget allocation is **PHILIPPINES PESOS: TWO HUNDRED EIGHTY THOUSAND (PhP280,000.00) inclusive of taxes.**

The winning bid shall be determined based on bid with most responsive proposal to the criteria set forth by DOT and advantageous financial package cost, provided that the amount of bid does not exceed the above total budget.

IV. TERMS OF PAYMENT:

Government Procedure

V. SCHEDULE OF DELIVERY TO THE DOT – HEAD OFFICE SHOULD BE ON OR BEFORE 03 AUGUST 2017