



PhilGEPS
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Procurement Opportunities

Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 4763163
Procuring Entity DEPARTMENT OF TOURISM
Title APPRECIATION PROGRAM FOR THE MFM 2017 SPONSORS AND PROJECT PARTNERS; AND OFFICIAL ANNOUNCEMENT OF MFM 2018

Area of Delivery

Solicitation Number:	2017-08-0254 (2nd)	Status	Active
Trade Agreement:	Implementing Rules and Regulations	Associated Components	2
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods - General Support Services	Document Request List	1
Category:	Hotel and Lodging and Meeting Facilities	Date Published	31-Aug-2017
Approved Budget for the Contract:	PHP 353,700.00	Last Updated / Time	31-Aug-2017 00:00 AM
Delivery Period:	1 Day/s	Closing Date / Time	04-Sep-2017 14:00 PM
Client Agency:			
Contact Person:	Melanie Claire Pasion Singzon Supervising Administrative Officer 4th Floor, DOT Bldg. No. 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 Ext.219 63-02-8900189 msingzon_gsd@yahoo.com		
Description			
TERMS OF REFERENCE I. PROJECT APPRECIATION PROGRAM FOR THE MFM 2017 SPONSORS AND PROJECT PARTNERS; AND OFFICIAL ANNOUNCEMENT OF MFM 2018 REQUIREMENT: HOTEL FUNCTION ROOM WITH MEALS FOR THE PRESSCON II. BACKGROUND In line with the success of Madrid Fusion Manila 2017 an appreciation program for the sponsors and partners is scheduled on September 15, 2014 in Makati City.			

Date for the banquet service: September 15, 2017
180 pax

Venue: function room in a 5-star hotel in Makati City

III. PURPOSE/OBJECTIVES

- To conduct an appreciation program for the MFM 2017 sponsors and partners and official announcement of the MFM 2018

IV. MINIMUM REQUIREMENTS FOR HOTEL FUNCTION ROOM

- a) Must be accredited by DOT
- b) Must be a 5-Star Hotel (or its equivalent category) located in Makati City
- c) Willing to provide services on a send-bill arrangement

V. SCOPE OF WORK/DELIVERABLES

Must provide banquet service that is complimentary with the brand of Madrid Fusion, a set-up for the press conference and MFM 2018 launching

VI. BUDGET

PHP 353,700.00

VII. PROJECT OFFICER/CONTACT PERSON:

MARITES BALLESTER
Mobile: 0921 441 22 15

Deadline for submission of sealed quotation : September 4, 2017 (2:00 PM)

Note: The winning bid however, shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

Kindly submit your quotation together with the documentary requirements listed below, indicating our Solicitation Number & Company Name IN A SEALED ENVELOPE, addressed to Ms. Melanie Claire P. Singzon (Procurement Management Division) at 4th Floor, DOT Bldg., 351 Sen. Gil Puyat Avenue, Makati City.

DOCUMENTARY REQUIREMENTS TO BE SUBMITTED:

- Current Mayor's / Business Permit
- PhilGEPS Registration Number
- Latest Income/ Business Tax Return
- Duly Notarized Omnibus Sworn Statement (Please see attached)
- DOT Accreditation Certificate

For Land Bank Payment Purposes:

Bank Name : _____

Bank Account Number : _____

Note : OTHER BANK WITH BANK CHARGES

Created by Melanie Claire Pasion Singzon

Date Created 30-Aug-2017

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