



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 5226674  
**Procuring Entity** DEPARTMENT OF TOURISM  
**Title** Hotel Accommodation , Meals and Venue (Foreign Service Training -April 16-22)  
**Area of Delivery** Metro Manila

<b>Solicitation Number:</b>	2018-03-0080	<b>Status</b>	<b>Active</b>
<b>Trade Agreement:</b>	Implementing Rules and Regulations		
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Associated Components</b>	1
<b>Classification:</b>	Goods - General Support Services	<b>Bid Supplements</b>	0
<b>Category:</b>	Hotel and Lodging and Meeting Facilities	<b>Document Request List</b>	0
<b>Approved Budget for the Contract:</b>	PHP 412,000.00	<b>Date Published</b>	15-Mar-2018
<b>Delivery Period:</b>	7 Day/s	<b>Last Updated / Time</b>	15-Mar-2018 00:00 AM
<b>Client Agency:</b>		<b>Closing Date / Time</b>	19-Mar-2018 10:00 AM
<b>Contact Person:</b>	TERESITA ANDRIN ROMANES Admin. Assistant V #351 Sen. Gil Puyat Avenue Makati Makati City Metro Manila Philippines 1200 63-2-8900189 63-2-8900189 t_romanesh@yahoo.com.ph		

#### Description

##### TERMS OF REFERENCE

I. PROJECT/ACTIVITY: PROCUREMENT OF HOTEL ACCOMMODATION, MEALS AND VENUE IN CONNECTION WITH THE CONDUCT OF THE 7-DAY FOREIGN SERVICE TRAINING ON APRIL 16-22, 2018.

##### II. SPECIFIC REQUIREMENTS:

A. 9 twin-sharing hotel rooms @P3,000.00 per room x 8 nights  
=P216,000.00

##### Inclusions:

with breakfast

Located in Makati/near DOT

(Note: Open to cancellation of booking for unoccupied rooms)

Check-in Time: 12:00 noon of April 15, 2018

Check-out Time: 12:00 noon of April 23, 2018

Accommodation facility or provider must be DOT-accredited

B. Meals (AM Snacks, Lunch and PM Snacks) & use of venue P800.00 x 35 x7 days  
=196,000.00

Total ABC 412,000.00

III. TERMS OF PAYMENT Government Procedure (on a send-bill arrangement)

IV. CONTACT PERSON: ARLIE S. GANIGA  
Tel. No. 459-5200 to 30 loc. 114

Note: The winning bid shall be determined based on the proposal with the most advantageous financial package cost provided that the amount of the bid does not exceed the above total budget.

Kindly submit your quotation for the purchase of the above requirement, indicating our Solicitation Number & Company Name in a sealed envelope, addressed to Ms. Teresita at DOT Bldg., 4th Floor, 351 Sen. Gil Puyat Avenue, Makati City

PLEASE SUBMIT THE FOLLOWING DOCUMENTS:

1. Current Mayor's/Business Permit/BIR Certification of Registration (Individual) (In case of recently expired Mayor's/Business permit, submission of the expired Mayor's/Business permit together with the Official Receipt (renewal) shall be accepted.
2. Philgeps Registration Number or Certificate of Platinum Membership in lieu of Mayor's Permit and Philgeps Registration Number
3. . Original or Certified True copy of Duly Notarized Omnibus Sworn Statement (see attached form)
4. DOT Accreditation Certificate

Deadline for the submission of Bid: March 19, 2018 10:00 am

**Created by** TERESITA ANDRIN ROMANES

**Date Created** 14-Mar-2018

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