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Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 5123998
Procuring Entity DEPARTMENT OF TOURISM
Title 2nd Posting Hotel Accommodation 4 or 5 (or equivalent rating)
Area of Delivery

Solicitation Number:	2018-01-0028	Status	Active
Trade Agreement:	Implementing Rules and Regulations		
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Associated Components	1
Classification:	Goods	Bid Supplements	0
Category:	Hotel and Lodging and Meeting Facilities	Document Request List	0
Approved Budget for the Contract:	PHP 400,200.00		
Delivery Period:		Date Published	28-Jan-2018
Client Agency:		Last Updated / Time	28-Jan-2018 00:00 AM
Contact Person:	TERESITA ANDRIN ROMANES Admin. Assistant V #351 Sen. Gil Puyat Avenue Makati Makati City Metro Manila Philippines 1200 63-2-8900189 63-2-8900189 t_romanese@yahoo.com.ph	Closing Date / Time	31-Jan-2018 09:00 AM

Description

1. Requirement: DOT-Accredited 4 or 5 (or equivalent rating) Hotel
 - 1.1 Accommodation
 - 4 days / 3 nights accommodation for 8 pax
 - Twin-sharing Room (4 Rooms)
 - With breakfast
 - Complimentary Wi-Fi
 - Complimentary Bottled Water
 - Check-in: 31 January 2018
 - Check-out: 03 February 2018
 - 4 rooms x Php 4,800 x 3 nights = Php 57,600.00
 - 3 days / 2 nights accommodation for 8 pax
 - Twin-sharing Room (4 Rooms)
 - With breakfast
 - Complimentary Wi-Fi
 - Complimentary Bottled Water
 - Check-in: 31 January 2018
 - Check-out: 02 February 2018
 - 4 rooms x Php 4,800 x 2 nights = Php 38,400.00
 - 3 days / 2 nights accommodation for 24 pax
 - Twin-sharing Room (12 Rooms)
 - With breakfast
 - Complimentary Wi-Fi
 - Complimentary Bottled Water

- Check-in: 01 February 2018
- Check-out: 03 February 2018
- 12 rooms x Php 4,800 x 2 nights = Php 115,200.00
- Open to special arrangement in case the number of participants of the same sex is not met. Likewise, the hotel is open for cancellation of room booking once occupied by the participants
- 1.2 Meals and Venue
 - 01 February 2018: AM/PM Snacks and Lunch for 65 pax
 - 65 pax x 1,800/pax = Php 117,000.00
 - 02 February 2018: AM/PM Snacks and Lunch for 40 pax
 - 40 pax x 1,800/pax = Php 72,000.00
- Inclusions:
 - Complimentary use of function room (classroom setup) that can accommodate at least 65 pax for 8 hours with basic sound system; LCD projector; laptop; 2 flipcharts; 2 whiteboards with markers; 4 microphones; free flowing coffee, tea and water stations; pads, pencils, candies and mints; standby banquet staff and IT personnel.
 - Complimentary use of Wi-Fi
 - Complimentary use of facilities
 - Subject to special arrangement in case the target number of participants is not met or exceeded
- 2. Budget: Php 400,200.00
- 3. Location: Within Makati City
- 4. Terms of Payment: Government Procedure | Send Bill Arrangement
- 5. Contact Person:
 - Bryan Du | Coline Malabanan
 - +632 459-5200 local 620
 - dot.planningservice@gmail.com

Other Information

NOTE : The winning bid shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

REQUIRED VALID DOCUMENTS TO BE SUBMITTED:

1. Current Mayor's/Business Permit/BIR Cert of Registration (Individual) or Official Receipt as a Proof of Payment for the Renewal of Business Permit
2. PHILGEPs' Registration Number or Cert. of Platinum Membership in lieu of Mayor's Permit and Philgeps registration Number
3. Latest annual Income/Business Tax Return (For ABC's above Php500K)
4. Original or certified true copy of duly notarized Omnibus Sworn Statement
5. Valid DOT Accreditation certificate

Kindly submit your quotation for the above requirement in a sealed envelope (indicating the Solicitation number) addressed to
Ms. Teresita A. Romanes at the Department of Tourism
#351 Sen. Gil Puyat Avenue, Makati City
Telephone Nos. 459-5200/30 loc. 425

Created by TERESITA ANDRIN ROMANES

Date Created 27-Jan-2018

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