



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 4737051
Procuring Entity DEPARTMENT OF TOURISM
Title International Airline Tickets for Manila-Incheon-Manila
Area of Delivery Metro Manila

Solicitation Number:	2017-08-T006	Status	Active
Trade Agreement:	Implementing Rules and Regulations	Associated Components	1
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods - General Support Services	Document Request List	0
Category:	Travel, Food, Lodging and Entertainment Services	Date Published	17-Aug-2017
Approved Budget for the Contract:	PHP 204,382.28	Last Updated / Time	17-Aug-2017 00:00 AM
Delivery Period:	3 Day/s	Closing Date / Time	21-Aug-2017 17:00 PM
Client Agency:			
Contact Person:	Jennifer Merencilla Tumlos Administrative Officer I 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 Ext.129 63-02-8900189 jhennie_tumlos@yahoo.com		

Description

TERMS OF REFERENCE

I. PROJECT DETAILS

Project : DOT Composite Team – Internal Audit Service, Financial & Management Service, Legal Service
 Purpose : To conduct management, operations and compliance audit; and financial and legal intervention programs of the DOT Overseas Office in South Korea
 Destination : Seoul, South Korea
 Period Covered : September 21-29, 2017

Passengers :

1. ATTY. JENNIFER A. OLBA
2. MS. SUSAN S. NAGTALON
3. MS. MILDRED T. FABI
4. MS. VIOLETA L. ALDOVINO
5. MR. ALLAN D. STO. TOMAS
6. MR. ROWEL G. SAMSON
7. MS. VILMA P. COMETA

II. SCOPE OF WORK/DELIVERABLES

- Seven (7) Roundtrip international airline tickets – standard economy class
Ticket Itinerary : Manila-Seoul-Manila (MNL-ICN-MNL)
- Preferred Flights Details

Date Destination Code ETD
21 September 2017 MNL – ICN 0100H
29 September 2017 ICN - MNL 2000H
• Travel Insurance for the duration of travel

III. Other Requirements

- Regular Economy Class
- Show breakdown of quotation (taxes and charges, fuel charges and service charges)
- Supplier must be DOT Accredited
- One (1) month validity
- Amenable to send-bill arrangement/government procedure

IV. BUDGET

Total Estimated Budget PHP 204,382.28
(TWO HUNDRED FOUR THOUSAND THREE HUNDRED EIGHTY-TWO PESOS & 28/100)

V. CONTACT PERSON

Mr. Allan D. Sto. Tomas
Tel. [02] 459 5200 local 414
CP: 09278892132

Other Information

The winning bid, however, shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

Required Valid Documents to be submitted:

- Current Mayor's Permit
- PhilGEPS Registration Number
- BIR Latest Annual Income/Business Tax Return
- Duly Notarized Omnibus Sworn Statement
- Valid DOT Accreditation Certificate

Kindly submit your quotation for the above requirement in a sealed envelope (indicating the Solicitation Number) addressed to:

JENNIFER M. TUMLOS
Procurement Management Division
Department of Tourism
Address: 4/F New Department of Tourism
351 Sen. Gil Puyat Ave., Makati City

For LandBank Payment Purposes:

Bank Name: _____
Account Number: _____
Account Name _____

Note: Other Bank has bank charges.

Created by Jennifer Merencilla Tumlos

Date Created 16-Aug-2017

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