



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 5132089
Procuring Entity DEPARTMENT OF TOURISM
Title PCSSD Office Planning, Alignment of Work and Familiarization Tour
Area of Delivery Zambales

Solicitation Number:	2018-02-0034	Status	Active
Trade Agreement:	Implementing Rules and Regulations	Associated Components	1
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods	Document Request List	0
Category:	Travel, Food, Lodging and Entertainment Services	Date Published	02-Feb-2018
Approved Budget for the Contract:	PHP 199,852.00	Last Updated / Time	02-Feb-2018 00:00 AM
Delivery Period:	3 Day/s	Closing Date / Time	05-Feb-2018 17:00 PM
Client Agency:			
Contact Person:	Maria Alma O Almazan Administrative Officer III #351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-8900189 63-02-8900189 almaalmazan@yahoo.com.ph		

Description

2018 PCSSD Office Planning, Alignment of Work and Familiarization Tour
7 - 9 February 2018 / Subic, Zambales

I. MINIMUM REQUIREMENTS FOR SERVICE PROVIDER

1. Must be PHILGEPS Registered
2. Must be willing to provide services on a send-bill arrangement

II. SCOPE OF WORK/DELIVERABLES

1. Van Rental

- Van Rental for 3 days and 2 nights
- Inclusive of drivers' fee, lodge & food, toll fees, fuel charges and parking fee/s (if any)

Date: February 7, 2018

Time 02:00 PM

Activity

- Travel Time
 - Office Planning & Preparation of Calendar of Activities
- Location: Travel from Manila to Subic, Zambales

Date: February 8, 2018

Time: Whole Day

Activity

- Office Planning & Preparation of Calendar of Activities
- Tour in Clark
- Continuation of Office Planning

Location:

Hotel/Resort

Sandbox, Porac

Inflatable Island, Olongapo

Clark, Pampanga

Date: February 9, 2018

Time: 04:00 PM

Activity

- Travel Time

Travel from Subic, Zambales to Manila

2. Accommodation for 11 pax:

• Rooms:

- o 1 single occupancy room
- o 3 double occupancy room
- o 1 triple occupancy room
- o 1 driver's quarters

- Check-in: February 7, 2018
- Check-out: February 9, 2018
- 3 days and 2 nights
- Free use of amenities

3. Tour and Activity Package

- o Kayak and Paddle Board Rentals good for 11 pax.
- o Yacht sailing fee for 11 pax.
- o Day Tour Entrance with snacks at Zoobic Safari for 9 pax.

4. Meals

- o February 7, 2018 – Lunch, PM Snacks, Dinner for 11 pax
- o February 8, 2018 – Breakfast, Lunch, Dinner and Snacks for 11 pax
- o February 9, 2018 – Breakfast, Lunch and Snacks for 11 pax

III. APPROVED BUDGET

TOTAL Php 199, 852.00

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IV. TERMS OF PAYMENT

- Send bill arrangement
- Government Procedure - Charged to the PCSSD

III. CONTACT PERSON:

Rachelle Yoro

Philippine Commission on Sports SCUBA Diving

Telephone Nos.: (02) 459 - 5200 local 510 or (02) 524 - 2242

Email: morefun@divephilippines.com.ph

Note: The winning bid shall be determined based on the proposal with the most advantageous financial package cost provided that the amount of the bid does not exceed the above total budget.

Kindly submit your quotation for the purchase of the above requirement, indicating our Solicitation Number & Company Name in a sealed envelope, addressed to Ms. Maria Alma Almazan at DOT Bldg., 4th Floor, 351 Sen. Gil Puyat Avenue, Makati City

PLEASE SUBMIT THE FOLLOWING DOCUMENTS:

1. Current Mayor's/Business Permit/BIR Certification of Registration (Individual)

2. Philgeps Registration Number or Certificate of Platinum Membership in lieu of Mayor's Permit and Philgeps Registration Number
3. Original or Certified True copy of Duly Notarized Omnibus Sworn Statement (see attached form)

Deadline for the submission of quotation: February 5, 2018 5:00 pm.

Created by Maria Alma O Almazan
Date Created 01-Feb-2018

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