



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 5136701
Procuring Entity DEPARTMENT OF TOURISM
Title Promo Materials (European Dive Show 2018)
Area of Delivery Metro Manila

Solicitation Number: 2018-02-0039	Status	Pending
Trade Agreement: Implementing Rules and Regulations	Associated Components	2
Procurement Mode: Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification: Goods	Document Request List	0
Category: Corporate Giveaways	Date Published	04-Feb-2018
Approved Budget for the Contract: PHP 270,000.00	Last Updated / Time	03-Feb-2018 10:57 AM
Delivery Period: 10 Day/s	Closing Date / Time	07-Feb-2018 17:00 PM
Client Agency:		
Contact Person: Maria Alma O Almazan Administrative Officer III #351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-8900189 63-02-8900189 almaoalmazan@yahoo.com.ph		

Description

TERMS OF REFERENCE

I. PROJECT

Production of promotional giveaways for the European Dive Show from March 2 to 4, 2018 at the Bologna Exhibition Center in Bologna, Italy and the Five-City Roadshow from March 5 to 11, 2018 in Northern and Central Italy

II. MINIMUM REQUIREMENTS

- Preferably a Philippine based company capable of producing good quality promotional materials
- Must be accredited with the Philippine Government Electronic Procurement Systems (PhilGEPS)
- Must be willing to provide services on send — bill arrangement
- Prior experience working with DOT is an advantage

III. SPECIFICATIONS

*All goods are grouped in lots below. Bidders shall have the option of submitting a proposal on any or all lots and evaluation and contract award will be undertaken on a per lot basis. Lots shall not be divided further into sub-lots for the purpose of bidding, evaluation, and contract award.

ITEM/LOT NO. 1:
DIVE TEAM POLO SHIRT

SPECIFICATIONS:

Quantity: 150 pcs.

Material: Honeycomb Fabric

Fabric Color:

Shirt — Midnight Blue

Collar, Sleeve Cuffs, and Buttons — Maroon

Artwork:

Front — Dive Philippines Logo (Embroidered, White)

Back — Dive Team text (Printed, Font: Avenir, Color: White)

Left Sleeve — Dive Flag (Printed)

Right Sleeve — DOT Logo (Printed)

Size: Men's size (S, M, L, XL, XXL,)0(XL and ladies' fit (S, M)

Estimated Price: P500.00 per piece

ITEM/LOT NO. 2:**DIVE PHILIPPINES LANYARD WITH BUILT IN USB****SPECIFICATIONS:**

Quantity: 150 pcs.

Material: Polyester

Fabric Color: Blue

Print: Dive Philippines (White)

Artwork: Dive Flag

Text: White

Font: Avenir

Size: W: 1"

USB Capacity: 8GB

Estimated Price: P400.00 per piece

ITEM/LOT NO. 3:**DIVE PHILIPPINES TOTE BAG****SPECIFICATIONS:**

Quantity: 300 pcs.

Material: Condura PU

Dimensions: L: 15.5", W: 14"

Side A

Artwork: Underwater photo, to be provided by project officer, Dive Philippines logo, and photo credit (Silkscreen, Full Color)

Side B

Artwork: It's More Fun in the Philippines Logo (Silkscreen, Full Color)

Estimated Price: P300.00 per piece

ITEM/LOT NO. 4:**DIVE PHILIPPINES PVC LUGGAGE TAG****SPECIFICATIONS:**

Quantity: 300 pcs.

Material: PVC Plastic

Side A

Artwork: Front: Underwater Photo, to be provided by project Officer and photo credit (Printed, Full Color)

Back — Name Box and Contact Details Box (Printed on Writable Strip)

Dive Flag and Dive Philippines text (Printed)

Dimensions: L: 4.7", W: 2.7"

Estimated Price: P150.00 per piece

*Note: Bidders must submit sample material, similar to quoted item. Non-submission shall be ground for disqualification of bid. The winning bid shall be selected not solely on the amount of bid/quotation, but also the overall quality of the material based on the submitted sample.

III. BUDGET Total budget allocation is P270,000.00**IV. DELIVERY SCHEDULE** Deadline for delivery is on February 27, 2018**V. PAYMENT PROCEDURE** Send Bill**VI. CONTACT PERSON/DETAILS**

Ms. Celstine Sy

OPMD-Dive

celstine.sy@gmail.com

459-5200 loc. 520

Kindly submit your quotation for the purchase of the above requirement, indicating our Solicitation Number & Company Name in a sealed envelope, addressed to Ms. Maria Alma Almazan at DOT Bldg., 4th Floor, 351 Sen. Gil Puyat Avenue, Makati City

PLEASE SUBMIT THE FOLLOWING DOCUMENTS:

1. Current Mayor's/Business Permit/BIR Certification of Registration (Individual)
2. Philgeps Registration Number or Certificate of Platinum Membership in lieu of Mayor's Permit and Philgeps Registration Number
3. Original or Certified True copy of Duly Notarized Omnibus Sworn Statement (see attached form)

Deadline for the submission of quotation: February 7, 2018 5:00 pm

Created by Maria Alma O Almazan

Date Created 03-Feb-2018

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