

**DOT ASEAN 2017 WORKING GROUP (DAWG 2017)
APPRECIATION NIGHT**

TERMS OF REFERENCE

- I. EVENT : DOT ASEAN 2017 Working Group (DAWG 2017)
Appreciation Night
- II. DATE : 04 December 2017
- III. TIME : 1800H onwards
- IV. NO. OF PAX : 100
- V. BUDGET PROPOSAL : P935,000.00
- VI. REQUIREMENT : Production House to Conceptualize, Organize, and Execute
the DAWG Appreciation Night

Breakdown:

- Venue, Food, and Beverages
- Tokens (Gift Certificate) Worth Php 350,000.00
- Design and Printing of Certificate of Appreciation with Frame for 70 pax
- One (1) Solo Local Artist (Singer)
- One (1) Band (Sing-Along)

VI. CONTACT PERSON : Ms. May Ramos
DOT ASEAN Secretariat
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