

TERMS OF REFERENCE

WEEKENDER LEATHER BAG FOR THE MINISTERS ATTENDING THE ASEAN DEFENSE MINISTERS MEETING (ADMM) & 4TH ADDM-PLUS

I. PURPOSE/OBJECTIVES:

For distribution to ministers attending the ASEAN Defense Ministers Meeting (ADMM) & 4th ADDM-Plus

II. DESCRIPTION AND SPECIFICATIONS:

WEEKENDER LEATHER BAG

Material: Cowhide Leather with two (2) metal zipper (opening and closing)

Lining is made of bengaline fabric

Handle is of leather material and shoulder strap is nylon webbing

Size: L 24" x H 15.5" x W 8.5"

Color: Black

Luggage Tag: Rectangular 4.5" x 2.5" of Cowhide leather matched with bag

Quantity: Nineteen (19) pcs

II. LEGAL/TECHNICAL REQUIREMENTS:

- Mayor's Permit / Business Permit;
- PhilGEPS registration number
- Annual Income/ Business Tax Return
- Omnibus Sworn Statement

III. BUDGET: ONE HUNDRED NINETY THOUSAND PESOS (P190,000.00)

IV. SCHEDULE OF DELIVERY: ON OR BEFORE OCTOBER 23, 2017

V. PAYMENT PROCEDURE: Government procedure

VI. EVALUATION PROCEDURE:

The winning bid shall be determined based on bid with most responsive proposal to the criteria set forth by DOT and advantageous financial package cost, provided that the amount of bid does not exceed the above total budget.

VII. CONTACT PERSON:

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