



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 5133240  
**Procuring Entity** DEPARTMENT OF TOURISM  
**Title** Transportation, Accommodation and Meals (PACSP MEDIA FAMILIARIZATION TOUR RIZAL AND LAGUNA FEB. 7-9, 2018)  
**Area of Delivery** Metro Manila

<b>Solicitation Number:</b>	2018-02-0036	<b>Status</b>	<b>Active</b>
<b>Trade Agreement:</b>	Implementing Rules and Regulations		
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Associated Components</b>	2
<b>Classification:</b>	Goods - General Support Services	<b>Bid Supplements</b>	0
<b>Category:</b>	Travel, Food, Lodging and Entertainment Services	<b>Document Request List</b>	0
<b>Approved Budget for the Contract:</b>	PHP 500,000.00		
<b>Delivery Period:</b>	3 Day/s		
<b>Client Agency:</b>		<b>Date Published</b>	02-Feb-2018
<b>Contact Person:</b>	TERESITA ANDRIN ROMANES Admin. Assistant V #351 Sen. Gil Puyat AVenue Makati Makati City Metro Manila Philippines 1200 63-2-8900189 63-2-8900189 t_romanesh@yahoo.com.ph	<b>Last Updated / Time</b>	02-Feb-2018 00:00 AM
		<b>Closing Date / Time</b>	05-Feb-2018 10:00 AM

#### Description

TERMS OF REFERENCE  
 PACSP MEDIA FAMILIARIZATION TOUR  
 RIZAL AND LAGUNA  
 February 7-9 2018

#### I. MINIMUM REQUIREMENTS FOR SUPPLIERS

1. Must be DOT-accredited
2. Must be willing to provide services on a send-bill arrangement

#### II. SCOPE OF WORK/DELIVERABLES

1. Transportation (Coaster)

Day 1: Makati to Antipolo  
Antipolo to Tanay, Rizal

Day 2: Tanay to Pililla  
Pililla to Bay, Laguna

Day 3: Bay Laguna to San Pablo, Laguna  
San Pablo, Laguna to Makati City

Room Accommodation for 15 pax (Day 1): 1 night stay at a DOT recreational center.  
Room accommodation for 15 pax (Day 2): 1 night stay at a DOT-accredited resort in Bay, Laguna (8 twin sharing with two separate beds)

Tanay, Rizal  
Check-in : February 7, 2018  
Check-out: February 8, 2018

Bay, Laguna  
Check-in: February 8, 2018  
Check-out: February 9, 2018

Inclusive of Breakfast  
III. Full Board Meals (AM and PM snacks, lunch and dinner), inclusive of drinks

IV. City tour with activities  
V. APPROVED BUDGET FOR THE CONTRACT

TOTAL Php 500,000  
=====

VI. CONTACT PERSON: JOSEPHINE GRACE MIRAFUENTES  
Office of Public Affairs, Communications, and Special Projects  
Telephone No.: 459-5200 local 306  
Email: josh.aguilo@gmail.com

**Other Information**

NOTE : The winning bid shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

**REQUIRED VALID DOCUMENTS TO BE SUBMITTED:**

1. Current Mayor's/Business Permit/BIR Cert of Registration (Individual) or Official Receipt as a Proof of Payment for the Renewal of Business Permit
2. PHILGEPS' Registration Number or Cert. of Platinum Membership in lieu of Mayor's Permit and Philgeps registration Number
3. Latest annual Income/Business Tax Return (For ABC's above Php500K)
4. Original or certified true copy of duly notarized Omnibus Sworn Statement
5. Valid DOT Accreditation certificate

Kindly submit your quotation for the above requirement in a sealed envelope (indicating the Solicitation number) addressed to Ms. Teresita A. Romanes at the Department of Tourism #351 Sen. Gil Puyat Avenue, Makati City Telephone Nos. 459-5200/30 loc. 425

NOTE : For Land Bank Payment Purposes:

Bank's Name \_\_\_\_\_  
Bank's Account Number \_\_\_\_\_

**Created by** TERESITA ANDRIN ROMANES

**Date Created** 01-Feb-2018

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