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Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 4823121
Procuring Entity DEPARTMENT OF TOURISM
Title Purchase of 300 pcs. Suitcase with Luggage Cover
Area of Delivery Metro Manila

Solicitation Number: 2017-09-0292	Status	Active
Trade Agreement: Implementing Rules and Regulations	Associated Components	2
Procurement Mode: Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification: Goods	Document Request List	1
Category: Corporate Giveaways	Date Published	26-Sep-2017
Approved Budget for the Contract: PHP 540,000.00	Last Updated / Time	26-Sep-2017 00:00 AM
Delivery Period: 3 Month/s	Closing Date / Time	29-Sep-2017 17:00 PM
Client Agency:		
Contact Person: Maria Alma O Almazan Administrative Officer III #351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-8900189 63-02-8900189 almaalmazan@yahoo.com.ph		

Description

TERMS OF REFERENCE

Project Title : Tourism Service Quality Watchers: Tokens for SQWat Members

Purpose/Objective:

- To encourage DOT and its attached agencies' personnel to take an active role in ensuring that tourists are continuously provided with convenient, safe and comfortable travel by accredited tourism enterprises by being a member of the Tourism Service Quality Watchers (SQWat);
- To recognize diligent SQWat members who have completed the required number of feedback forms and reports within the prescribed cut-off period;

Minimum Requirements for Suppliers

- Must have the capacity to produce high quality and light-weight suitcase
- Must be able to customize/personalize suitcase according to the required design of the end-user
- Must be able to provide mock-up sample suitcase during the bidding process and prior to mass production
- Must be willing to provide product warranty/return and exchange of defective items

- Must be willing to provide services on a send-bill arrangement

Scope of Work

- Submit sample of actual product prior to mass production
- Production of 300 pieces of suitcase with the following specifications (see attached photos):

SIZE

- Can accommodate 7-10 kilos; 22"x24"x11-13"

EXTERIORS

- Ultra lightweight and durable construction
- Lightweight tube handle system
- Upright and Retractable pull handle system
- 4 x multidirectional spinning wheels
- hard case, use of polycarbonate material and/or equivalent durable/pliable material
- 3 colors (e.g. blue, rust, violet) winning bidder may also suggest color
- Full and dual zip closure (anti-theft)
- Split book style opening offers two packing compartments separated by a zippered divider

INTERIORS

- Fully lined interior; water-proof
- Adjustable cross strapped with push lock closure (non-garter)
- Interior pockets
- Dual Compartment

LOCKS

- TSA combination padlock
- Matching padlock and 2 keys

ACCESSORIES

- Washable luggage cover with DOT logo

Delivery Period

- First Delivery: (100 pieces) within forty five (45) calendar days upon approval of the design/material and mock sample.
- Partial Delivery: minimum of 30 pieces per re-order request; within thirty (30) calendars days upon receipt of re-order purchase request

* NOTE: Bidders must submit one (1) actual sample of per color upon awarding of contract.

Non-submission shall be ground for disqualification of bid. The winning bid shall be selected not solely on the amount of bid/quotation, but also the overall quality of the materials based on the submitted sample.

The WINNING BIDDER shall warrant its performance in accordance with the specifications as stated in this TOR, and design/concepts as approved by the DOT-END USER and that any and all resulting defects or deviations shall be corrected by the WINNING BIDDER at its own expense immediately upon being informed thereof by the DOT-END USER.

Payments shall be made within thirty (30 calendar) days upon delivery and acceptance of the every batch of delivery of suitcases to the DOT-END USER.

Budget Estimate

FIVE HUNDRED FORTY THOUSAND PESOS ONLY (P540,000.00)

P 1,500.00/suitcase x 300 pcs	P 450,000.00
P 300.00/luggage cover x 300 pcs	P 90,000.00

Terms of Payment

Government Procedures

Project Officers/Contact Persons

Ms. Yolanda Cabigao / Ms. Charm Dalisay
Standards Monitoring and Enforcement Division
Office of Tourism Standards and Regulation

Email: dot.smed@gmail.com
Telephone no.: (632) 459 5200-30 loc 216

Deadline of Submission: September 29, 2017 5:00 pm

Kindly submit your quotation for the purchase of the above requirement, (indicating our Solicitation Number & Company Name in a sealed envelope, addressed to Ms. Maria Alma Almazan at DOT Bldg., 4th Floor, 351 Sen. Gil Puyat Avenue, Makati City

PLEASE SUBMIT THE FOLLOWING DOCUMENTS:

1. Current Mayor's/Business Permit
2. Philgeps Registration Number
3. Latest Income/Business Tax Return
4. Original or Certified True copy of Duly Notarized Omnibus Sworn Statement (see attached form)

Created by Maria Alma O Almazan

Date Created 25-Sep-2017

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