



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 4903484

Procuring Entity DEPARTMENT OF TOURISM

Title Production of Corporate Giveaways : Purse Notebook

Area of Delivery

Solicitation Number:	2017-10-0339	Status	Active
Trade Agreement:	Implementing Rules and Regulations	Associated Components	2
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods	Document Request List	1
Category:	Corporate Giveaways	Date Published	26-Oct-2017
Approved Budget for the Contract:	PHP 600,000.00	Last Updated / Time	26-Oct-2017 00:00 AM
Delivery Period:	45 Day/s	Closing Date / Time	30-Oct-2017 14:00 PM
Client Agency:			
Contact Person:	Melanie Claire Pasion Singzon Supervising Administrative Officer 4th Floor, DOT Bldg. No. 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 Ext.425 63-02-8900189 msingzon_gsd@yahoo.com		

Description

TERMS OF REFERENCE

PURSE NOTEBOOK

I. DESCRIPTION AND SPECIFICATIONS :

A multipurpose journal for professionals, with compartment for daily necessities such as cellphone or cash. Inside the pursebook are four (4) refillable notebooks with thick recycled white kraft paper with Philippines destinations on the notebook refills.

Quantity : 1,500 pieces

Specifications : Black Synthetic Leather Purse Notebook; with metal zipper and with 4 notebook refills

Customization : Debossing of DOT logo on pursebook cover; Notebook refills with Philippines destination cover print
Packaging : With black box and with DOT logo at the box cover

II. REQUIRED VALID DOCUMENTS :

1. Mayor's / Business Permit
2. PhilGEPS Registration Number
3. Annual Income / Business Tax Return
4. Duly Notarized Omnibus Sworn Statement

III. APPROVED BUDGET FOR THE CONTRACT (ABC) : Php 600,000.00

IV. SCHEDULE OR DELIVERY :

1st delivery : 1,000 pcs. - On or before DECEMBER 8, 2017
Full delivery : 500 pcs. - On or before DECEMBER 22, 2017

V. PAYMENT PROCEDURE : Government Procedure

VI. CONTACT PERSON :

Mr. Noubert Emmanuel Oliveros
Tel. No. 459-5200 local 615

Deadline for submission of sealed quotation : OCTOBER 30, 2017 AT 2:00 pm

Note: The winning bid however, shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

Kindly submit your quotation together with the documentary requirements listed below, indicating our Solicitation Number & Company Name IN A SEALED ENVELOPE, addressed to Ms. Melanie Claire P. Singzon (Procurement Management Division) at 4th Floor, DOT Bldg., 351 Sen. Gil Puyat Avenue, Makati City.

DOCUMENTARY REQUIREMENTS TO BE SUBMITTED:

- Current Mayor's / Business Permit
- PhilGEPS Registration Number
- Latest Income/ Business Tax Return
- Duly Notarized Omnibus Sworn Statement (Please see attached)

For Land Bank Payment Purposes:

Bank Name : _____

Bank Account Number : _____

Note : OTHER BANK WITH BANK CHARGES

Created by Melanie Claire Pasion Singzon

Date Created 25-Oct-2017

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