

TERMS OF REFERENCE

SPECIAL GIFTS AS GIVEAWAYS FOR MINISTERS AT THE 18th ASEAN SOCIO-CULTURAL COMMUNITY (ASCC) COUNCIL MEETING ON SEPTEMBER 11 - 14, 2017
HOST AGENCY : DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT (DSWD)
VENUE : TAGAYTAY

I. WEEKENDER LEATHER BAG WITH LUGGAGE TAG

Material: Cowhide leather with two (2) metal zipper (opening and closing)
 Lining is made of bengaline fabric
 Handle is of leather material and shoulder strap is nylon webbing
 Size: L 24" x H 15.5" x W 8.5"
 Color: Black
 Luggage Tag: Rectangular 4.5" x 2.5" of Cowhide leather matched with bag
 Quantity: Eleven (11) pieces
 Estimated Unit Cost: PhP 10,000.00
 Approved Budget for the Contract: PhP 110,000

II. Technical Specifications

Unit	Item Description	Quantity	Unit Cost	Total Cost
pieces	WEEKENDER LEATHER BAG WITH	11	PHP 10,000.00	PHP 110,000.00
	LUGGAGE TAG			
	- Material: Cowhide leather with two (2) metal zipper (opening and pocket)			
	- Lining is made of bengaline fabric			
	- With leather handle and nylon webbing shoulder strap			
	- Size: L 24 " x H 15.5" x W 8.5"			
	- Color: Black			
	- Luggage tag			
	*Rectangular 4.5" x 2.5" of cowhide leather matched with bag			

III. BUDGET:

Total budget allocation is **ONE HUNDRED TEN THOUSAND PESOS (PhP110,000.00)** inclusive of taxes.

The winning bid shall be determined based on bid with most responsive proposal to the criteria set forth by DOT and advantageous financial package cost, provided that the amount of bid does not exceed the above total budget.

IV. TERMS OF PAYMENT:

Government Procedure

V. SCHEDULE OF DELIVERY TO THE DOT – HEAD OFFICE: NOT LATER THAN 05 SEPTEMBER 2017