



# PhilGEPS

Philippine Government Electronic Procurement System

Central Portal for  
Philippine Government  
Procurement Opportunities

Help

## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 5168687  
**Procuring Entity** DEPARTMENT OF TOURISM  
**Title** 2nd ASEAN Tourism Marketing Partnership Working Group  
**Area of Delivery** Metro Manila

<b>Solicitation Number:</b>	2018-02-0059	<b>Status</b>	<b>Active</b>
<b>Trade Agreement:</b>	Implementing Rules and Regulations		
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Associated Components</b>	1
<b>Classification:</b>	Goods - General Support Services	<b>Bid Supplements</b>	0
<b>Category:</b>	Travel, Food, Lodging and Entertainment Services		
<b>Approved Budget for the Contract:</b>	PHP 443,520.00	<b>Document Request List</b>	0
<b>Delivery Period:</b>	6 Day/s		
<b>Client Agency:</b>		<b>Date Published</b>	20-Feb-2018
<b>Contact Person:</b>	Maria Alma O Almazan Administrative Officer III #351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-8900189 63-02-8900189 almaalmazan@yahoo.com.ph	<b>Last Updated / Time</b>	20-Feb-2018 00:00 AM
		<b>Closing Date / Time</b>	23-Feb-2018 17:00 PM

#### Description

Second ASEAN Tourism Marketing Partnership Working Group  
11-14 March 2018, Makati City, Philippines

#### TERMS OF REFERENCE

Requirement: DOT Accredited Travel and Tour Operator

The said DOT Accredited Travel and Tour Operator located within Metro Manila shall provide the following requirements in connection with the conduct of the 2nd ASEAN Tourism Marketing Partnership Working Group on 11-14 March 2018:

#### 1. MEALS

a.) 10 March 2018— Dinner — Preparatory Meeting

No. of Pax : 8

Budget Php 1,520.00

b.) 11 March 2018 — Lunch and Dinner — Arrivals

No. of Pax 15

Budget • Php 3,040.00

C.) 12 March 2018 — Welcome Dinner

Venue Makati Business District

Cuisine Filipino

No. of Pax 50

Budget Php 132,000.00

d.) 13 March 2018— Farewell Dinner

Venue Makati Business District

Cuisine International

No. of Pax 50

Budget Php 132,000.00

e.) 14 March 2018— Lunch and Dinner — Departures

No. of Pax 8

Budget • Php 3,040.00

f.) 15 March 2018— Lunch

No. of Pax 8

Budget • Php 1,520.00

SUBTOTAL FOR MEALS: Php 273,120.00

## 2. TRANSPORTATION

a.) 11 March 2018— Airport Transfer and Service Vehicle

Three (3) units of Van

Inclusive of meals of the driver

Inclusive of Fuel and other expenses such as toll and parking fees

b.) 12 March 2018 — Welcome Dinner

One (1) unit of Coaster

Inclusive of meals of the driver

Inclusive of Fuel and other expenses such as toll and parking fees

c.) 13 March 2018 — Welcome Dinner

One (1) unit of Coaster

Inclusive of meals of the driver

Inclusive of Fuel and other expenses such as toll and parking fees

c.) 14 March 2018— Airport Transfer and Service Vehicle

Three (3) units of Van

Inclusive of meals of the driver

Inclusive of Fuel and other expenses such as toll and parking fees

d.) 10-15 March 2018— Service Vehicle

Two (2) units of Van

Inclusive of meals of the driver

Inclusive of Fuel and other expenses such as toll and parking fees

Tourist transport service must be DOT-accredited SUBTOTAL FOR TRANSPORTATION: PHP 170,400.00

### Breakdown of Budget:

MEALS Php 273,120.00

TRANSPORTATION Php 170,400.00

TOTAL BUDGET Php 443,520.00 (Inclusive of Tax)

Note: The winning bidder is requested to designate a coordinator who will be responsible for the settlement of meal expenses to be incurred during the said event.

Payment: Government Procedure

### Contact Persons:

Rochelle Ann Eneria (Ms.)

Tel. No. (632) 459-5200 to 30 local 514 or 506

Fax No. (632) 890-0544

Email: rceneria@tourism.gov.ph I rochelleanncatamora@gmail.com pdot.pficd@gmail.com

Jem Micaiah M. Turla (Ms.)

Tel. No. (632) 459-5200 to 30 local 514 or 506

Fax No. (632) 890-0544

Email: jmturla@tourism.gov.ph I jrinturla.work@gmail.com

pdot.pficd@gmail.com

Note: The winning bid shall be determined based on the proposal with the most advantageous financial bid package cost provided that the amount of the bid does not exceed the above total budget.

Kindly submit your quotation for the purchase of the above requirement, indicating our Solicitation Number & Company Name in a sealed envelope, addressed to Ms. Maria Alma Almazan at DOT Bldg., 4th Floor, 351 Sen. Gil Puyat Avenue,

Makati City

PLEASE SUBMIT THE FOLLOWING DOCUMENTS:

1. Current Mayor's/Business Permit/BIR Certification of Registration (Individual)
2. Philgeps Registration Number or Certificate of Platinum Membership in lieu of Mayor's Permit and Philgeps Registration Number
3. Original or Certified True copy of Duly Notarized Omnibus Sworn Statement (see attached form)

Deadline for the submission of quotation: February 23, 2018 5:00 pm

**Created by** Maria Alma O Almazan

**Date Created** 19-Feb-2018

The PhilGEPS team is not responsible for any typographical errors or misinformation presented in the system. PhilGEPS only displays information provided for by its clients, and any queries regarding the postings should be directed to the contact person/s of the concerned party.

© 2004-2018 DBM Procurement Service. All rights reserved.

[Help](#) | [Contact Us](#) | [Sitemap](#)