



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 5251571  
**Procuring Entity** DEPARTMENT OF TOURISM  
**Title** International Airline Tickets for Hanoi,Vietnam  
**Area of Delivery** Metro Manila

<b>Solicitation Number:</b>	2018-03-T031	<b>Status</b>	Active
<b>Trade Agreement:</b>	Implementing Rules and Regulations	<b>Associated Components</b>	2
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Bid Supplements</b>	0
<b>Classification:</b>	Goods - General Support Services	<b>Document Request List</b>	0
<b>Category:</b>	Travel, Food, Lodging and Entertainment Services		
<b>Approved Budget for the Contract:</b>	PHP 95,000.00		
<b>Delivery Period:</b>	3 Day/s	<b>Date Published</b>	24/03/2018
<b>Client Agency:</b>		<b>Last Updated / Time</b>	23/03/2018 17:20 PM
<b>Contact Person:</b>	Jennifer Merencilla Tumlos Administrative Officer I 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 Ext.129 63-02-8900189 jhennie_tumlos@yahoo.com	<b>Closing Date / Time</b>	27/03/2018 08:00 AM

#### Description

##### TERMS OF REFERENCE

##### I. PROJECT DETAILS

Project : VIETNAM INTERNATIONAL TRAVEL MART (VITM) 2018  
 Destination : Hanoi, Vietnam  
 Period covered : March 28 – April 2, 2017

##### II. SCOPE OF WORK/DELIVERABLES

Two (2) Economy Class International Airline Tickets  
 Ticket Itinerary : Manila-Hanoi-Manila

Passenger/s:

1. MS. PAMELA RAQUEL E. SAMANIEGO
2. MS. TEODORA RAIPAN

Preferred Flights Schedule  
 Date Destination Code ETD ETA  
 March 28, 2018 MNL-HAN 2155 0030  
 April 02, 2018 HAN-MNL 0115 0525

- Additional Baggage Allowance: (for Ms. Samaniego)  
 • Manila to Hanoi flight must include 15 KG additional baggage, in addition to the check-in and hand carry baggage

allowed for economy class tickets

- Hanoi to Manila flight must include 15 KG additional baggage, in addition to the check-in and hand carry baggage allowed for economy class tickets

**Other Requirements**

Regular Economy (not promo fare) with the provision of meals

Show breakdown of quotation (taxes and charges, fuel charges and service charges)

No book and buy

One (1) month validity

Option to issue tickets should be indicated

Supplier must be DOT Accredited

Amenable to send-bill arrangement/government procedure

Financial bid/proposal shall be converted to Philippine currency

**III. APPROVED BUDGET FOR THE CONTRACT**

Total Estimated Budget: PHP 95,000.00

(NINETY-FIVE THOUSAND PESOS ONLY)

**IV. DEADLINE FOR SUBMISSION OF QUOTATIONS: 8:00 a.m., 27 March 2018**

**V. CONTACT PERSON**

Ms. Pamela Raquel Samaniego

Tel. [02] 459 5200 local 524

EM: pam\_samaniego@yahoo.com

**Other Information**

The winning bid, however, shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

Required Valid Documents to be submitted:

- Current Mayor's Permit
- PhilGEPS Registration Number
- BIR Latest Annual Income/Business Tax Return
- Duly Notarized Omnibus Sworn Statement
- Valid DOT Accreditation Certificate

Kindly submit your quotation for the above requirement in a sealed envelope (indicating the Solicitation Number) addressed to:

JENNIFER M. TUMLOS

Procurement Management Division

Department of Tourism

Address: 4/F New Department of Tourism

351 Sen. Gil Puyat Ave., Makati City

**Created by** Jennifer Merencilla Tumlos

**Date Created** 23/03/2018

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